



August 31, 2016

Hello Washington Primary School Parents,

The Gunnery School is pleased to offer a free open Tutor Session for students of the Washington Primary School. There is no charge for this program that will run each Thursday night while The Gunnery is in session.

If your son or daughter needs help with any of their schoolwork you can bring them to the Tisch School House building at The Gunnery (map on back of this letter) on Thursdays from 6:00 pm to 7:00 pm. A list of Thursdays when this is offered is also on the back. The Gunnery will provide a high school student who will offer one-on-one help to your child with their schoolwork.

We ask that you send an e-mail to GunnTutors@Gunnery.org by noon on the Wednesday, before your visit, in order to reserve a spot and to give our coordinator time to identify a qualified student to help your child. We will send an e-mail confirmation back to you confirming once a suitable tutor has been found.

The night of each session you are asked to bring your child to the Tisch Schoolhouse where a coordinator will meet you and introduce your child to the tutor. They will then work in the library located in the Tisch schoolhouse building to complete homework or provide extra help in the areas you described in your e-mail. A member of The Gunnery faculty will be in attendance to assure that everything goes well and as planned.

You are welcome to sit in our library, read a book or newspaper, and have a cup of coffee. You are also welcome to leave and return to pick up your child. When you drop off your child you will be asked to provide a phone number that we can use to contact you if necessary. As our students will need to return to their other activities after this session, we ask that you arrive to pick up your child promptly at 7:00 pm. You will pick up your child from the same person who you met when arrived and from the same location.

Please contact us at GunnTutors@Gunnery.org if you have any questions or to sign up.

Thank you,

Dana Ross, Gunn Tutor Program Student Coordinator

Monte Blaustein, Community Service Leader

Mr. Chris Bernard, Community Service Leader

Program will be offered on Thursdays 15, 22, and 29 September, 6, 20 and 27 October, 3, 10 and 17 November. Additional dates will be added after the Thanksgiving break.

Building No. 30 is the Tisch Schoolhouse & Tisch Family Library. Please park in the parking lot just south of building 12.

